

Voting Procedure for Attending Meetings via E-Proxy Voting

Shareholders who wish to appoint a proxy electronically (e-proxy Voting), they must be a member of the TSD Investor Portal (using NDID or ThaiID) for identity verification.

System Opening Period The system will be open from one day after the meeting invitation is sent until 5.00 P.M. on the business day before the meeting.

Steps for Voting and Attending the Meeting via Electronic Media

Shareholders who wish to appoint a proxy via electronic media by themselves can follow these steps:

1. Log in to the TSD Investor Portal at <http://ivp.tsd.co.th/signin>. Or QR Code 
2. Select the menu "Other Transactions".
3. Choose "Proxy Appointment / Shareholders' Meeting Voting" and select "Create - Edit - Cancel".
4. Agree to the service terms and conditions.
5. Verify your ID card status to enable the proxy appointment and voting service.
6. Authenticate your identity by entering the Laser Code for verification with the Department of Provincial Administration.
7. Click "OTP Request" to receive a one-time password (OTP) for transaction confirmation.
8. Select the security name to proceed with proxy appointment or voting.
9. The system will display shareholder rights details and a list of proxy recipients.
10. Select a director to act as the proxy.
11. Vote on each agenda item by clicking the appropriate options and then selecting "Next" for each agenda item.
12. Once all agenda items are voted on, the system will generate a proxy form for review or download. After clicking "Close", the proxy form (Form B) will be available.

Stamp Duty Payment (If Not Covered by the Company)

- The system will display pending stamp duty payments for shareholders who need to settle the fee (only for transactions that have not been paid or completed).
- A popup will appear for stamp duty payment requests. Select the transactions to pay.
- Click "Pay Stamp Duty", and the system will submit the stamp duty payment request.
- Click "View QR" or "Pay-in Slip" to proceed with the payment at a bank.

Your proxy appointment will only be completed after the stamp duty payment is successfully made.

For transaction inquiries, please check the "Transaction Status" menu.

How to Register for the TSD Investor Portal

Link: <https://www.set.or.th/th/tsd/services/invertors/e-services/investor-portal>

Registration Requirements

- Must be an **individual securities holder**.
- Must have a **Thai-registered mobile number** to receive an OTP via SMS.
- Must have a **valid email address** to receive registration confirmation and benefit updates related to securities holdings.

Registration Steps

1. Register via the Link : <https://www.set.or.th/th/tsd/services/investors/e-services/investor-portal>

or by scanning the QR Code.



2. Select your identification card type.
3. Enter your national ID number and click "Next" to proceed.
4. Review and accept the Terms & Conditions:
 - Read the service agreement for TSD Investor Portal.
 - Select the "Check box" to accept the terms.
 - Click "Next" to continue.
5. Identity verification and document submission (for Thai nationals using a device with a camera):
 - Enter your **Laser Code** (found on the back of your national ID card), **title, full name, and date of birth**.
 - Click "Verify with the Department of Provincial Administration".
6. Choose an identity verification method:
 - Option 1: Take a photo of your **national ID card** and a **selfie with the ID card**, then verify via **ThaID**.
 - Option 2: Take a photo of your **national ID card** and verify via **NDID** (you must have **mobile banking** with a participating bank).
 - Click "Capture Photo" and "Confirm".
 - Click "Next" to proceed.
7. Open the **ThaID app** or the **selected bank's mobile app** to complete identity verification.
8. Return to the TSD Investor Portal registration page and enter the following details:
 - Username (**email address**)
 - Password
 - Mobile phone number
 - Click "OTP Request" to receive a one-time password.
 - Click "Next".
9. Your registration details will be saved in the system.
10. Click "Finish".
11. A registration confirmation will be sent via **SMS/email** on the next business day.
12. Once approved by TSD, you can log in using your **Username (email)** and **Password**.
